

SCARTHO NURSERY SCHOOL

ADMISSIONS POLICY

Reviewed every year
Autumn term 2026
To be reviewed Autumn term 2029

Scartho Nursery School is a small, friendly setting offering early years' education for children between the ages of 3 and 4 years. We also may be able to offer places for 'rising threes'.

Eligible 3 and 4-year-olds are entitled to up to 15 funded hours of early education per week (universal entitlement) subject to availability and funding rules.

Eligible working parents may be entitled to an additional 15 hours funded childcare (extended entitlement) in accordance with Department for Education eligibility criteria.

Details can be found at www.childcarechoices.co.uk

We are committed to providing a flexible offer for our families. Funded hours for eligible 3- and 4-year-olds can be used across the nursery day, including during breakfast club, after school club and lunchtime care. This enables children to access their funded entitlement in a way that best meets the needs of their family while maintaining continuity of care and learning throughout the day.

Parents claiming the additional funded childcare hours for working families must ensure that their eligibility code remains valid. Eligibility must be reconfirmed with HMRC every three months via their childcare account. It is the parents' responsibility to renew their eligibility on time and provide details to us when requested. Failure to do so may result in the loss of the additional funded hours and a return to the universal entitlement.

Rising 3's

We also offer funded and chargeable places for eligible rising 3's Children may be admitted during the term they turn three years old subject to availability of places and staffing arrangements. Funded hours are provided in line with current government and local authority guidance.

Sessions

Morning sessions are 8.45 – 11.45 a.m.

Afternoon sessions are 12.15 – 3.15p.m.

A full day is 8.45am - 3.15pm

In addition, we offer a breakfast club from 7.45am – 8.45 a.m. and funded after-school club until 4.30 p.m. paid places until 5.30pm.

Additional sessions

Parents may choose to purchase additional sessions, breakfast club after school club where places are available and where their child is not entitled to the funded hours or they wish to access provision beyond their funded entitlement

Charges for these services will be in accordance with the school's Charging Policy. Details are available from our school office.

If fees are not paid the school will contact parents to discuss this. Parents who are experiencing financial hardship can approach school and this will be considered

ALLOCATION OF PLACES

Allocation of hours and flexible attendance patterns will be subject to availability, staffing and operational requirements.

As part of our admission procedures, we offer a 'Stay and Play' session during the term before

admission. There is an expectation that parents and children will access these sessions as a starting point to their child's learning and development. More information is available from the school office.

For further details please contact:
Scarcho Nursery School
Pinfold Lane
DN33 2EW
Email:office@scarthonursery.co.uk

Policy Review Record

- ❖ Brand new policy after dissolution of Western and Scarcho Federation Policy reviewed and agreed by the Governing Body at the **Autumn Term meeting 2023**.
 - Policy reviewed and agreed by the Governing Body at the **Autumn Term meeting 2026**
Made clearer re universal and extended funded places. Wording changed to be more concise. Risers section added.